



2019 CRDCN National Conference

Student travel grant allocation Expense claim

Full name : _____

Mailing address: _____

Email address: _____

Status and university: _____

Name of supervisor : _____

Research Data Centre (RDC) where the data was accessed: _____

Explain how this grant, by supporting your participation to the annual conference, contributed to your academic and professional development.

Type of Expense	Description	Amount
Transportation		
Airfare		
Bus		
Railway		
Car (\$0.55/km)		
Accommodation		
Total		

I confirm that I have attended the 2019 CRDCN annual conference in Halifax.

Signature: _____

2019 CRDCN Annual Conference Student travel grant allocation

Please fill in, sign, and mail this form, with your original receipts as required, no later than November 15, 2019 to:

Joe Di Francesco
Operations Manager - CRDCN
McMaster University
L. R. Wilson Building, Room 3805
1280 Main Street West
Hamilton, ON L8S 4K1

Important Notes:

- Conference registration fees are not accepted for reimbursement. The grant is strictly reserved for travel and accommodation expenses.
- If you travelled by airplane, by bus, or by train, reimbursement is based on economy fares (up to the amount allocated). *Original receipts are required, as well as proof of payment (such as Visa statement, receipts for cash payments, etc.)*
- If you travelled by car, reimbursement is \$0.55/km (up to the amount allocated). *Google map showing distance is required.*